

COBA LEADERSHIP TEAM MINUTES

November 3, 2017

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson.

1. Approval of Minutes. Minutes were approved.
2. SWOT presentation (Dr. Karen Sherrill). Dr. Sherrill presented the results of the SWOT analysis to the Leadership Team. She provided suggestions for the next Strategic Plan.
3. AoL committee. The Chairs submitted faculty names for the AoL committee. Dr. Jesswein will contact the faculty whose names were submitted to serve on the committee.
4. Soft Skills and IC Committees. The Chairs submitted faculty names for the GATS: Communications, Critical Thinking and Leadership/Teamwork. Dr. Jesswein will contact the faculty whose names were submitted to serve on the GATS. The Dean will draft an email to the faculty asking them to identify what soft skills are covered in COBA courses. The Dean will send a draft to the Leadership Team to review before he sends it to the faculty.
5. Miscellaneous.
 - a. Change of Major. Students will be able to submit online.
 - b. Registration. Registration for spring opens November 10th.
 - c. Saturday@Sam. The next Saturday@Sam will be held on Saturday, November 11, 2017.
 - d. Transfer Credits. Must be submitted by the deadline for graduating seniors.